MERSEYSIDE FIRE AND RESCUE AUTHORITY			
MEETING OF THE:	**AUDIT & SCRUTINY SUB-COMMITTEE**		
DATE:	**8TH FEBRUARY 2018**	**REPORT NO:**	**CFO/001/18**
PRESENTING OFFICER	**CHIEF FIRE OFFICER**		
RESPONSIBLE OFFICER:	**AM MOTTRAM**	**REPORT AUTHOR:**	**GM MOORE**
OFFICERS CONSULTED:	**GM MOORE (HEALTH & SAFETY MANAGER)**		
TITLE OF REPORT:	**HEALTH, SAFETY & WELFARE ANNUAL REPORT**		

APPENDICES:	**APPENDIX A:**	**HEALTH, SAFETY & WELFARE REPORTING**
	APPENDIX B:	**MFRS ANNUAL ON DUTY INJURIES 2016/17**
	APPENDIX C:	**MFRS ANNUAL ON DUTY INJURIES 2015/16**

Purpose of Report

1. To request that Members note the content of the Annual Health, Safety & Welfare Report which details the performance of the Authority against its performance indicators for Health Safety and Welfare (HS&W) for financial year 2016/17.

Recommendation

2. That Members;

   a) Note the content of the Annual Health, Safety & Welfare Report for the period April 2016 to March 2017.

   b) Note the performance outcomes of the Authority against its Health Safety & Welfare performance targets for the period April 2016 to March 2017.

Introduction and Background

3. The Annual Health, Safety & Welfare Report updates Members on Health, Safety & Welfare performance against the LPI's set by the Authority for 2016/17.

4. This report ensures that the Authority is informed in regard to the current HS&W performance so it can be assured that it continues to comply with its corporate

policy, legal and performance requirements. This report has been prepared using data from the Authority's HS&W Management System - OSHENS.

5. The MFRA Health, Safety and Welfare Committee meets on a quarterly basis. The Committee membership includes Representative bodies, senior managers and a representative of the Authority - Councillor Welsh who was also the lead member for the Operational Response during this reporting period. The committee is chaired by the Director of Operational Response/Third Officer Dave Mottram. The local performance indicators (included in this report) are reviewed and scrutinised at each meeting with actions taken to maintain or improve performance.

6. The Service sets a performance target on the basis of previous performance and changing context to the Health & Safety Departments LPI's in line with the MFRA Service plan. It should be noted that not all graphs in Appendix A are given a target and these are presented for information and a broader understanding of local H&S departmental performance management.

7. Some of the key areas for Members to note are as follows,

8. Staff injuries

   i. There were a total of 43 injuries to operational staff recorded in 2016/17, which was 10 below the target and 10 less than the previous year reflecting a 19% decrease. Of the 43 reported injuries, 27 of the individuals remained on duty following the injury which highlights the fact that they were minor in nature and supports the positive reporting culture that is being encouraged across the organisation.

   ii. Of the 43 reported injuries, and for the third year running, the largest single injury type was "Injured while handling, lifting or carrying". The 14 reported injuries in this category represents a decrease of 4 on the previous year with a full breakdown of all "causes" of injuries for the last two years available in Appendices B and C.

   iii. There was a total of 16 injuries to non-operational staff recorded in 2016/17. This category is not allocated a target, although it is monitored for trends. Following analysis of the "causes of injuries" there were no emerging trends identified although there has been an increase of 5 injuries on the previous year. Of the 16 reported injuries, 14 of the individuals remained on duty which highlights that they were minor in nature.

9. Road Traffic Collisions (RTC's) involving Authority vehicles

   i. There was a total of 70 RTC's involving all types of Authority vehicles recorded in 2016/17 which was under target by 16. This was a reduction of 9 incidents on the previous year.

ii. It should be noted that all RTC's are reviewed on a monthly basis at the Road Risk Review Group who collectively decide on the appropriate course of action to be taken.

10. Near miss reporting

i. In 2015/16, an objective was set for the H&S Department to increase the number of near miss reports by 20%, which was surpassed with a 91% increase. This proactive work has continued into 2016/17 which has seen a further increase of 15% to 81 near miss reports. It should be noted that the reporting of a near miss reflects a positive Health & Safety culture and MFRA has the highest reporting figures in this area out of all the North West Fire and Rescue Authorities.

11. Joint workplace inspections

i. In 2016/17, there were 51 H&S inspections carried out with Trade Union Safety Reps. Following a year on year decline in this figure, this number has increased by 6 in 2016/17 and engagement continues with the Representative Bodies.

12. Future planning for the H&S department is captured within the Operational Response Functional Delivery Plan (Service Delivery plan 2016-17 CFO\017\16 approved by the Policy & Resources Committee on 24.03.16).

Equality and Diversity Implications

13. This report informs on the Authority's performance under its Health, Safety & Welfare Policy and supporting procedures, all of which are subject to current Equality Impact Assessments.

Staff Implications

14. Health, Safety & Welfare is integral to the management of all members of staff.

Legal Implications

15. The Health, Safety & Welfare Report provides evidence of compliance with the Health and Safety at Work Act 1974 and Regulations made pursuant to that Act.

Financial Implications & Value for Money

16. None identified within this report.

Risk Management, Health & Safety, and Environmental Implications

17. Implicit throughout the report.

Contribution to Our Mission: *Safer Stronger Communities – Safe Effective Firefighters*

18. This report details improved Health, Safety & Welfare performance which is at the core of the Authority's mission.

BACKGROUND PAPERS

GLOSSARY OF TERMS

MFRS	Merseyside Fire & Rescue Service
HS&W	Health Safety & Welfare